



Arkansas Fire Prevention Commission

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Chairman: *Vice-Chairman*

Secretary

Charles Butler

Marc Lowery

Ronnie Rogers

Arkansas Fire Prevention Commission Minutes November 19, 2015.

The meeting called to order by Chairman Charles Butler 10:00 a.m.

Members present: Lindsey Williams, Ronnie Rogers, Rachel Nix, Charles Butler, Marc Lowery, Candace Craft, David Fletcher, Stacey Caplener, and Don McBride

Members absent: Travis Hollis, Pamela Richard

Assoc. members: Richard Drilling and Brian Leonard

A motion to suspend reading of the August minutes and approved as written was made by Marc Lowery and seconded by Rachel Nix. Unanimously approved.

The financial report was given by Richard Drilling. A motion to accept the report was made by Lindsey Williams, seconded by Marc Lowery. Unanimously approved.

Old Business

The exact smoke detector count was not known. There is a small discrepancy on the number of smoke detectors between Lindsey's count and Richard's. The difference is 25. Lindsey is going to get a good count on the detectors after the departments pick up for the month of December. There are four detectors being used for display at the convention.

The web site was discussed again. Chairman Butler made the suggestion that we hire Chris Gaines for \$400.00 per quarter to maintain the website. Marc stated that we had been paying \$600.00 for the same service in the past.

A motion to hire Chris Gaines to start up our web site for \$400.00, then he is to be paid \$400.00 per quarter beginning January 1, 2016, to maintain the web site. Also the person in charge of the website will be required to be present at the quarterly meetings. Motion made by Marc Lowery and seconded by Don McBride. Unanimously approved.

Chris will need the pass word for the website. This will have to be got from Kevin Masters. Then the pass word will be stored with the secretary of the commission.

Richard Drilling stated that an invoice will have to be summited to the finance department every quarter to be paid. This will be Chris Gaines responsibility.

Candace Craft brought up the suggestion of adding Twitter to our website.

Lindsey Williams did not get to meet with Roland Dorrow, but did talk to him on the phone. Roland stated that the new director of the Tobacco Control Board did not want to give any money to the Fire Prevention Commission this year.

Chairman Butler brought up the discussion about using billboards again this year for advertisement for the Commission. Due to the fact that we are not getting the money from the Tobacco Control Board and that the billboards increased from \$5000.00 to \$7000.00 this year, he felt like our money could better spent. This was a unanimous decision from the board.

Chairman Butler brought up the discussion about getting business cards for new members of the Commission. Richard Drilling stated if any member wants business cards to get him their information and he can order them.

Lindsey Williams brought up that he and Ronnie Rogers had attended a meeting at the State Library. Lindsey is our liaison for the Commission to the State Library. The State Library is the record keeping of all minutes of any State identity. Therefore all minutes of any meetings and any brochures shall be summited to the State Library. The secretary has gone back and sent all minutes of previous meetings as far back as we have records.

New Business

The dates for meetings in 2016 were set by the Commission: February 18, May 19, August 18 and November 17.

Grants:

Motion by Lindsey seconded by Marc to approve Harrison Fire Department's request for 100 smoke detectors. Motion approved by members.

Motion by Marc seconded by Lindsey to approve Jonson Area Fire Department request for 100 smoke detectors. Motion approved by members.

Motion by Stacey seconded by Marc to approve Paragould Fire Department's request for 100 smoke detectors. Motion approved by members.

Performance Evaluation

Motion by Rachel seconded by Lindsey to approve performance evaluations for Harrison Fire Department. Motion approved by members.

Motion by Don seconded by Rachel to approve performance evaluation for Searcy Fire Department. Motion approved by members.

Motion by Rachel seconded by Marc to approve performance evaluation for Paragould Fire Department. Motion approved by members.

Motion to adjourn by Rachel seconded by Marc. Motion approved by members.